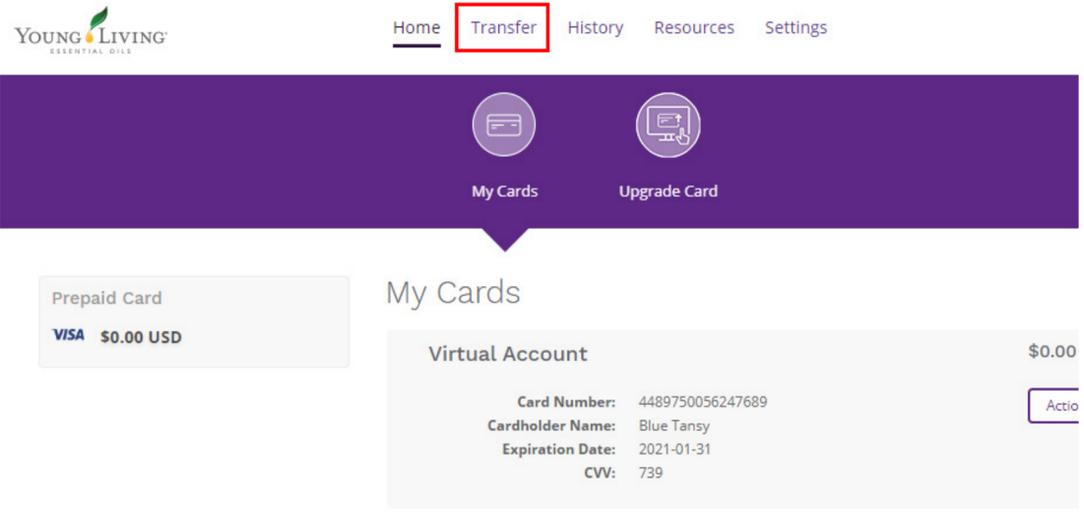


How to Initiate a Bank Account Transfer Through the Young Living Pay Portal

Step 1: Log into the Young Living Pay Portal by going to <https://youngliving.hyperwallet.com/>.

Step 2: From the Pay Portal home page, click on the Transfer button at the top of the page.



Step 3: Click the *Add New Transfer Method* button to begin adding a new Bank Account to transfer funds to.



Transfer Center

PLEASE NOTE: In an effort to streamline the user experience, we have optimized bank deposits to the more efficient, less expensive method of transferring funds, where available, using local bank transfer. In order to use this method of funds transfer go to the Transfer Center and click on "Add New Transfer Method" then select the Local Bank Transfer option. For any additional questions or concerns please Contact Us.

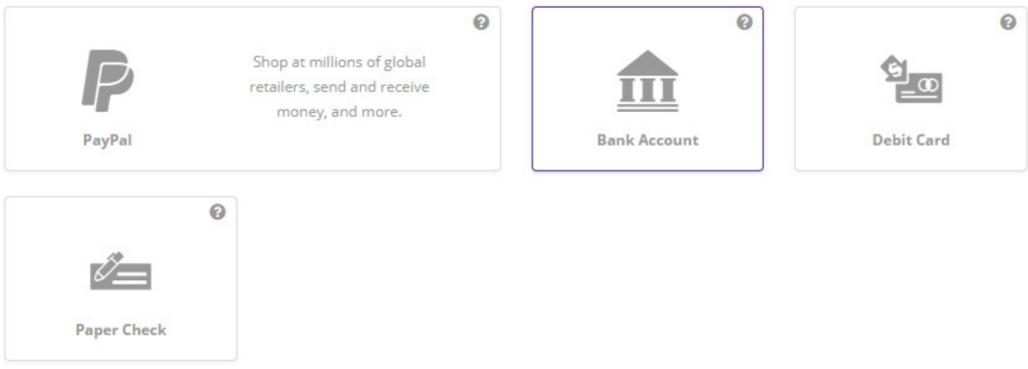
| Type | Name | Description | Currency | Country | Action |
|------|--------------|-------------------------|----------|---------|--------|
| VISA | Tansy-**7689 | Primary Virtual Account | USD | | Action |

+ Add New Transfer Method

Step 4: Select *Bank Account* from the listed transfer methods. Once you click on the Bank Account button it will highlight in purple. Then click the *Continue* button.

Add New Transfer Method

Select Transfer Method



Step 5: Next you will need to enter your bank account Routing Number and Account number, select the account type, as well as a "Nickname" that this destination account will be listed under to make future transfers faster and easier for you. Finally you will need to agree to the Terms and Conditions of US ACH Credit Authorization to initiate the transfer and click the *Continue* button.

Important Note: Failure to enter your account information correctly may result in additional fees or your funds being sent to the wrong account where they cannot be recovered.

Add Transfer Method

Failure to enter your account information correctly may result in additional fees or your funds being sent to the wrong account where they cannot be recovered.

Account Details



Account Type: USD Bank Account

Routing Number:

Account Number:

Account Type: SAVINGS CHECKING

Remember As:

I agree to the Terms and Conditions of US ACH Credit Authorization

Transfer Fees & Processing Time

Fee: \$1.00 USD
Processing Time: 1 - 3 business days

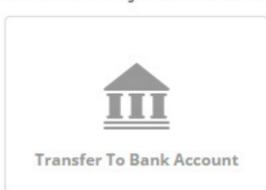
Continue Cancel

Step 6: You can now click the *Transfer to Bank Account* button to initiate a bank account transfer.

Add Transfer Method

Your Transfer Method information has been saved. Please continue by transferring your funds or setting up Auto Transfer.

What would you like to do?



Step 7: In the future, if you wish to initiate a transfer to the same bank account you can just go to the *Transfer* section and click the *Action* button to the right of the bank account you just added and select *Transfer to Bank Account* from the dropdown. From there you can also view the account details, update the account details, and remove the account from your Pay Portal.

Transfer Center

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| Type | Name | Description | Currency | Country | Action |
|------|---------------------|----------------------------|----------|---------|---|
| | My Checking Account | United States Bank Account | USD | | Action |
| VISA | Tansy-**7689 | Primary Virtual Account | USD | | <ul style="list-style-type: none">Transfer To Bank AccountView DetailsUpdateRemove |

+ Add New Transfer Method