

Complying with Data Subject Access Request: Data Deletions

Policies and Procedures 4.3 and 3.12

Young Living complies with U.S and global privacy laws to protect the personal private information of its Brand Partners. When a request is made by a YL Partner who resides in a country or state that grants its citizens the right to request that their personal information deleted by Young Living and associates, all parties must comply. Brand Partners of Young Living may be legally considered third-party joint controllers of personal data and, therefore, must remove all personal data of a requesting YL Partner. The following is an example of what may take place after a Partner has made a request for their data to be deleted:

- An email will be sent to all support team members of the individual requesting that their data be deleted, with the subject line 'Action Need - Privacy Request from your Supporting Downline'
- This email will come from Young Living's Privacy Office official email (noreply@t.youngliving.com)
- The email will contain a message similar to the following:

We have been informed by one of your supporting downlines [ID number of requesting Partner], [full name of requesting Partner] that they wish to have all of their personal data removed from Young Living and any third-parties in connection with the Young Living business in accordance with the provisions of the General Data Protection Regulations and other privacy laws.

As a joint controller of the personal data of your support downlines it is your responsibility to check if you have any of this support downline Partner's personal details, for example name and email address, anywhere in your files, mailing lists, mobile phone, etc. for business purposes and to delete this data.

As a Brand Partner, please comply with these types of requests as soon as possible to avoid possible legal penalties to yourself and Young Living.

If you have any other questions, please review the U.S Young Living Privacy Policy at <https://www.youngliving.com/us/en/company/privacy> or email conduct@youngliving.com and a member of our team will be happy to assist you.