

July 6 to 7, 2024



YL DAYS GUIDELINES AND TERMS & CONDITIONS

JUNE 1, 2024

GUIDELINES

YL DAYS – PRE-EVENT

- How can I place a host request in YL Days?
 - To submit a request, complete the form: <https://bit.ly/YLDaysHostRegistration>. An email notification for a completed request will be sent to your registered email. The registration will be from June 3 to June 10, 2024.
- Which ranks can become a host?
 - Achieved Executives and above can request for the YL Days package.
- What are the packages available at this event?
 - Here are the available packages for the event. Please note that there's a minimum of 5 attendees at the face-to-face event.

WHAT YOU WILL RECEIVE	ONLINE	PACKAGE 1	PACKAGE 2	PACKAGE 3	PACKAGE 4	PACKAGE 5
		5 - 9 Attendees	10 - 19 Attendees	20 - 29 Up Attendees	30 - 49 Attendees	50 & Up Attendees
PRE-EVENT <small>To be delivered upon sign-up*</small>						
Event Powerpoint Presentations						
Company Introduction and Seed to Seal	✓	✓	✓	✓	✓	✓
New Product Guide						
Recipes and How-Tos						
Marketing Assets						
Event Visuals <small>(soft copy with different sizes)</small>	✓					
Product Photos and Videos <small>(soft copy: NingXia products, essential oils, and Customized Enrollment Order)</small>	-	✓	✓	✓	✓	✓
Product Materials for Promotion <small>(soft copy and in A4)</small>	-	✓	✓	✓	✓	✓
Tri-fold Flyers <small>(NingXia Red and Premium Experience Set)</small>	-	NXR Flyer - 5 pcs PES Flyers - 5 pcs	NXR Flyer - 10 pcs PES Flyers - 10 pcs	NXR Flyer - 20 pcs PES Flyers - 20 pcs	NXR Flyer - 20 pcs PES Flyers - 20 pcs	NXR Flyer - 20 pcs PES Flyers - 20 pcs
Host Gift						
Ember Diffuser	1 Diffuser	1 Diffuser	1 Diffuser	1 Diffuser	1 Diffuser	1 Diffuser
Vanilla Essential Oil 5ml	1 Essential Oil	1 Essential Oil	1 Essential Oil	1 Essential Oil	1 Essential Oil	1 Essential Oil
Giveaways / Raffle Prizes						
Keychain Roller Case	2 pcs	3 pcs	5 pcs	5 pcs	5 pcs	5 pcs
NingXia Red Singles 14pcs and small paper bag	2 sets	2 sets	3 sets	3 sets	3 sets	3 sets
Essential Probiotics Plus	-	1 bundle (7 sachets)	2 bundles (14 sachets)	1 box	1 box	1 box
Bloom Collagen Complete 10pk	-	-	1 box	2 boxes	2 boxes	2 boxes
Product Sampling						
NingXia Red	-	9 sachets	19 sachets	1 bottle	1 bottle	1 bottle
Cash Subsidy						
Venue & Food Only <small>(Complete liquidation must be submitted on or before July 11, 2024)</small>	-	-	-	-	₱10,000.00	₱20,000.00

*Standard delivery time will be followed.

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- Is there a limit to the number of requests I can make?
 - A host can only select 1 package during registration.
- When is the last day to register as a host for a YL Days event?
 - The JotForm is open from June 3 to 10, 11:59 PM, or until the target number of hosts is met.
- When can I expect the materials and freebies to arrive?
 - We will follow the standard delivery time frame after submission of JotForm entry.

AREA	METRO MANILA	OUTSIDE METRO MANILA
REQUEST DATE	+ 7 DAYS	+ 14 DAYS

- Can I still change the package that I submitted through JotForm?
 - Yes. Upgrading to a higher package can be requested via email at custserv.ph@youngliving.com on or before June 17, 2024. All requests after this date will no longer be accommodated. However, opting for a lower package adjustment is not encouraged. If the host prefers to return the excess materials, the return shipment will be shouldered by the host. If the host decides to keep the materials - all excess materials, products, and freebies will be charged to their account. This will be done through account credits, card on file, or commission deduction.
 - The additional items for upgrades will be delivered on or before 1st week of July before the YL Days event.
- My plans changed and I decided to do an online event instead of Face to Face, do I have to return the materials and gifts I have received?
 - Yes. The materials and gifts for face-to-face events are given to help the host/leader conduct a physical event. Changing the setup would defeat the purpose of giving out sample products and flyers/materials. Changing from face-to-face events to online can lead to disqualification and removal of post-event gifts as well.
 - Hosts should pay for the shipping of returning the materials and ship it on or before July 6. Should the host fail to return the materials, we will charge the host's account through either account credits, card on file, or via deduction in commissions.

Example:

The host originally selected Package 1 but changed his/her mind and wanted to do an online event instead. Therefore, the host should return excess gifts delivered, those are 5 NingXia Flyers, 5 PES Flyers, 1 keychain roller case, Probiotics sachets, and NingXia Red sachets. If the host fails to return the items, then he/she will be charged with the amount of these items.

- Can I combine events with another host?
 - Yes. Hosts can combine events in a single venue. It is encouraged to have different attendees per event, to increase awareness among non-members.

Example: Host A selected Package 1 (at least 5 attendees) and Host D selected Package 2 (at least 10 attendees), the total number of unique attendees must be at least 15 people. And shall be segregated between the 2 hosts' attendance sheets.

Host A Attendance Sheet: Attendees #1 to #5

Host D Attendance Sheet: Attendees #6 to #15

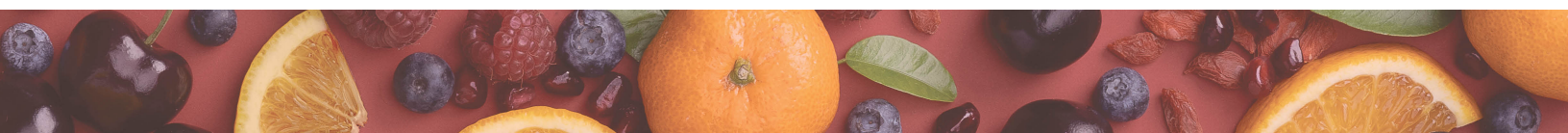


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- I combined my event (Package 3) with another host's event (Package 2). We have a total of 40 attendees. Can we submit a reimbursement for cash subsidy since we reached the number of attendees for Package 4?
 - No. The cash subsidy is exclusive to Packages 4 and 5 only. Combined lower packages will not be considered for a cash subsidy.
- Who should I contact if I haven't received my gift within the time frame given?
 - Coordinate with Member Services
Globe Network Toll-Free: 1-800-8976-3524
Smart & PLDT Network Toll-Free: 1-800-1118-0022
Monday-Friday: 10:00 AM to 7:00 PM
 - Chat: https://www.youngliving.com/en_PH (click on Chat button)
Monday-Friday: 10:00 AM to 7:00 PM
 - Email: custserv.ph@youngliving.com
Monday-Sunday: 24 hours open (with 24-48 hrs response time)
- I received the materials and freebies, but they are leaking/damaged/opened/missing/etc. Will this be replaced?
 - Yes, just provide a photo/video of the items upon unboxing. Send the photo/video to custserv.ph@youngliving.com. Once we confirm and validate, we will deliver the replacement as soon as possible.
- I accidentally broke/lost/damaged an item, will this be replaced?
 - No. Please note that once good items are delivered, the host is responsible for the items. Hence, these materials are not replaceable.

YL DAYS – ACTUAL EVENT

- If I exceed the attendees' number during the event in my selected package, can I upgrade to the next package?
 - No. We won't be able to deliver the materials for the upgraded package. Package changes will not be accepted after June 17, 2024.
 - I have not met the number of attendees at my event, can I conduct a second event to complete the number of attendees required on the package that I've selected?
 - Yes. You can conduct multiple events to reach the desired number of attendees. But these events must be within July 6 and 7 to celebrate with the YL Days event.
 - No additional material/samples will be given.
 - Is there an age limit for the attendees to join the event and be counted as attendees?
 - The minimum age limit should be 18 years old because this event is for awareness and lead generation to help grow your business.
 - Household staff are not included.
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YL DAYS – POST-EVENT

- What should I do after the event?
 - You are encouraged to send your event photos and videos to custserv.ph@youngliving.com on or before July 11, 2024, Thursday, at 11:59 PM, to be included in the social media post.
- What should I submit to reimburse the cash subsidy?
 - Requesting members will be eligible for a cash subsidy.
 - Cash Subsidy of P10,000 – a minimum of 30 attendees
 - Cash Subsidy of P20,000 – a minimum of 50 attendees
 - Email event proof to custserv.ph@youngliving.com, on or before July 11, 2024. It should include the following:
 - Official receipts for venue rental, accommodations, airfare, and event meals along with photos of the event
 - Official receipts for venue rental, accommodations, and event meals should contain the following details:
 - COMPANY NAME: Young Living Philippines LLC
 - BUSINESS STYLE: Young Living Philippines LLC – Philippines Branch
 - TIN: 009-915-795-000
 - ADDRESS: G07, G08, & G09 12F, Twenty-Five Seven McKinley, 25th St., corner 7th Ave., Bonifacio Global City, Fort Bonifacio, Taguig City
 - Photo of the attendance sheet, reflecting the total number of attendees
- How soon can I expect the reimbursement to be credited to my bank account?
 - It will be credited to your bank account within 10-15 banking days.
- The venue does not provide official receipts in our province, what else can I submit to reimburse the cash subsidy?
 - Acknowledgment Receipts can be submitted as proof of payment along with event photos, download the file here: <https://bit.ly/YLPHAcknowledgementReceipt>. Note that this will be subject to verification.
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RULES & GUIDELINES

- Free shipping will apply to all event materials and freebies from YLPH Warehouse to the Event's registered address.
- Materials and freebies can only be sent to 1 address indicated by the requesting member.
- Raffle prizes are expected to be awarded to the winners at your event. Raffle prizes are not for resale.
- Upon delivery of your items, you must take a photo and/or video of unboxing for any quality-related (missing, damaged, or mis-pulled items). Please send a photo and/or video via email to custserv.ph@youngliving.com



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CONTACT INFORMATION

For clarifications, concerns, and/or feedback, please coordinate with Member Services.

Globe Network Toll-Free: 1-800-8976-3524

Smart & PLDT Network Toll-Free: 1-800-1118-0022

Monday–Friday: 10:00 AM to 7:00 PM

Chat: https://www.youngliving.com/en_PH (click on Chat button)

Monday–Friday: 10:00 AM to 7:00 PM

Email: custserv.ph@youngliving.com

Monday–Sunday: 24 hours open (with 24–48 hrs response time)

GUIDELINES

Terms and Conditions for Hosting a Young Living Days Event:

- **Eligibility:** Individuals who are 18 years old and above and hold an Achieved Executives and above rank in Young Living Philippines are permitted to host a Young Living Days event. Event attendees must also be 18 years old and above and non-household staff to maintain focus on product awareness and lead generation for those genuinely interested in Young Living.
- **Event Registration:** To participate in a Young Living Days event, fill out a registration form. Young Living Philippines will send a notification email to the registered email address to confirm your event participation/registration.
- **Cancellation Policy:** Once you have completed and submitted the registration form, cancellation of your participation/registration is not permitted. By registering for the event, you agree to host and abide by the event guidelines.
- **Event Conduct:** Hosts are responsible for ensuring, the event is conducted following Young Living's policies and standards. Any violation of these terms may lead to the cancellation of the event and additional actions as deemed necessary by Young Living.
- **Liability:** Young Living shall not be held liable for any damages, losses, or injuries incurred during the event. Hosts and participants are advised to adhere to safety guidelines and take necessary precautions while attending the event.

By hosting a Young Living Days event you signify your acceptance of these Terms and Conditions. Please note that Young Living reserves the right to modify these terms at any time, without prior notice. For any questions or clarifications please contact custserv.ph@youngliving.com.

