Direct Deposit Application FAQ

Q: How to apply direct deposit?

A: To apply Commission Direct Deposit, please submit the following documents via e-mail to: hk@youngliving.com or in-person at the YLHK Experience Center.

Q: What do I need for the Direct Deposit application?

A: 1 Direct deposit form

- 2 HKID Card Copy
- 3 Bank book / Statement Copy / Bank card Copy with account name and account number

Q: How do I find out the bank code / branch code of my bank account?

A: If you are unsure about your account's bank code / branch code, please contact your bank.

Q: Is there any requirement for monthly commission to be deposited to the designated bank account? A: The commission will stay remain as YL account credits if member's monthly commission is not over HKD 200 (after adjustment).

Q: If my Young Living account name does not match with the name on Macau ID & bank account, what should I do?

A: You need to process name change request beforehand. Please send your request directly with all the necessary documents to <u>accountupdates@youngliving.com</u> via your registered email address associated with your Young Living account for the further update.

Q: When is the cut-off date of direct deposit?

A: Application with full documents received on or before the cut-off date 23rd will be counted as the current-month application. Any applications received after 23rd will be considered as next-month application.

For Example:

Submission Date	Application Period	Commission deposit to bank account Period
2 August 2020	August	18th - 25th September 2020
23 August 2020	August	18th - 25th September 2020
28 August 2020	September	18th - 25th October 2020

^{*}The commission will stay remain as YL account credits if member's monthly commission is not over HKD 200(after adjustment).

Q: When will I receive the commission in my bank account?

A: For successful application, monthly commission will be deposited to your designated bank account between 18th - 25th of the next month.

Q: If I want to cancel the direct deposit, what should I do?

A: Please contact APAC Resolutions Team via email to <u>apac-resolutions@youngliving.com</u> for further assistance. You are required to fill out the direct deposit cancellation form, which would be provided to you by the APAC Resolutions Team.

Q: If I want to change my designated Bank Account for direct deposit, what should I do? A: First, you would need to contact the APAC Resolutions Team to cancel the Direct Deposit application. After this is completed for 3 months, a fresh round of direct deposit application procedure should be proceeded in order to have the designated bank account changed.