



## *Step by Step Guide to Enrolling on Essential Rewards with Additional 50PV*

A step by step guide to navigating the newly updated online enrolment process specifically designed to assist new members signing up to become wholesale members.

### Membership Benefits and Starter Kit Selection

1. Firstly, the new enrolling member will select the '[Become a Member](#)' tab at the top right section of [youngliving.com/en\\_AU](http://youngliving.com/en_AU) or [youngliving.com/en\\_NZ](http://youngliving.com/en_NZ).
2. They will be taken to the member enrollment process page that provides an overview of the exciting benefits of becoming a Wholesale Member.

### Become a Member!

As a Young Living member you'll get exclusive pricing and other exciting benefits.

#### MEMBERS WILL:



Enjoy 24 percent off retail pricing on your favourite products.

#### MEMBERS CAN:



Earn rewards and free products through our Essential Rewards loyalty programme.



Enjoy reduced shipping costs with our Essential Rewards programme.



Take advantage of unique promotions.



Receive invitations to exclusive Young Living events.



Earn commissions just by sharing Young Living.

[Get Started!](#)

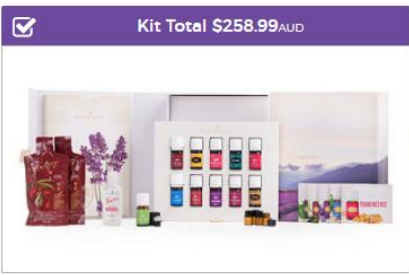

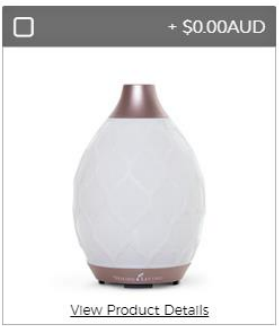
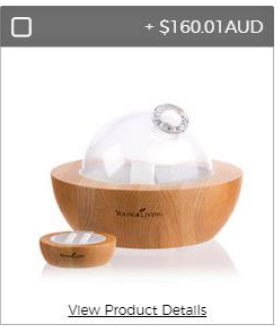
- The member will then select the Starter kit that they wish to purchase in their enrolment order. All Premium Starter Kit (PSK) options are available as well as the option to select the Basic Starter Kit (BSK).

## Step 1: Choose your Starter Kit (Required for Membership)

Set yourself up for success with our Premium Starter Kits! These introductory kits include powerful business-building materials and more product samples than ever before.

### Select Your Diffuser

Customise your Premium Kit by selecting one of our diffusers and get huge savings on collections of our most popular products.

<p>Premium Starter Kit</p> <div style="border: 1px solid #ccc; padding: 5px;"> <input checked="" type="checkbox"/> <b>Kit Total \$258.99AUD</b> </div> 	+	<p>Dew Drop Diffuser</p> <div style="border: 1px solid #ccc; padding: 5px;"> <input checked="" type="checkbox"/> <b>Included</b> </div>  <p><a href="#">View Product Details</a></p>	<p>Desert Mist Diffuser</p> <div style="border: 1px solid #ccc; padding: 5px;"> <input type="checkbox"/> + \$0.00AUD         </div>  <p><a href="#">View Product Details</a></p>	<p>Aria Diffuser</p> <div style="border: 1px solid #ccc; padding: 5px;"> <input type="checkbox"/> + \$160.01AUD         </div>  <p><a href="#">View Product Details</a></p>
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### Your Premium Starter Kit Includes:

- Dewdrop Diffuser
- Premium Essential Oils Collection
- Stress Away™ 5-ml
- AromaGlide™ Roller Fitment
- 1 x Thieves® Waterless Hand Purifier 29.5 ml
- 10 x Sample Business Cards
- 10 x Sample Oil Bottles
- 2 NingXia Red® 60ml ea sachets
- Product Guide and Product Price List
- Policies and Procedures
- Application and Agreement, Standard Order & Essential Rewards Order Forms

- Once they have selected their preferred starter kit, they will need to decide if they wish to enroll onto the Essential Rewards program.

## Step 2: Essential Rewards Enrollment

As an Essential Rewards member, you'll earn up to 25 percent back in product credit and exclusive gifts!

[Learn more here.](#)

Would you like to enroll in Essential Rewards and earn free products?

- By selecting 'Yes', you will have several options for your Essential Rewards come up.
- You will then need to decide if you would like to add an additional 50PV worth of product to your enrolment order, or if you would like to set up your next monthly order.

## Step 2: Essential Rewards Enrollment

As an Essential Rewards member, you'll earn up to 25 percent back in product credit and exclusive gifts!

[Learn more here.](#)

Would you like to enroll in Essential Rewards and earn free products?

Yes  No

Great choice! We're excited for you to experience the incredible benefits of Essential Rewards. By clicking yes, you are agreeing to all [terms and conditions](#) of the Essential Rewards programme. You may cancel or change at any time.

Your Premium Starter Kit (PSK) will be your first Essential Rewards (ER) order. Click 'YES' to set up your ER order for next month. Click 'NO' if you wish to add additional items to your first order, which will include your PSK.

Yes  No

Your transaction will include your Premium Starter Kit AND your first Essential Rewards order, which must equal at least 50PV. Please now select items to create your Essential Rewards order below. These items will be added to your PSK order.

- By selecting 'No' to setting up your next monthly order, you will need to add 50PV worth of product to your order.
- This product will be charged to your account along with your enrolling order and will remain on the Essential Rewards template for your following months order.
- To add the additional 50PV, select one of the ER Bundles or select '[Customise Monthly Order](#)'.

## Step 3: Set Up Your Monthly Essential Rewards Order

Monthly Essential Rewards shipments and billing will begin in July




### Monthly Rewards and Savings!

Essential Rewards is our monthly order programme that provides a convenient way to ensure you always have your favourite Young Living products on hand. This programme offers incredible savings and rewards including:

It's a flexible, risk-free loyalty programme, which gives you access to incredible extras such as:

- Earn FREE Products
- Exclusive Bonuses
- Flexible and Convenient
- Discounted Delivery
- Discounted Product Kits
- Scheduled Delivery: Save Time and Hassle

### Choose your Essential Rewards Kit

Customise your Kit	Healthy Home ER Bundle 230.30	NingXia Red Essential Rewards Bundle 201.00
 <p>To customise your Essential Rewards Monthly Order click the button below</p> <p><a href="#">Customise Monthly Order</a></p>	 <p><a href="#">View Product Details</a></p>	 <p><a href="#">View Product Details</a></p>

10. You will then be taken to a page where you will [‘Shop Catalog’](#) or type in the items you would like to add to your enrollment order.

Essential Rewards:

Young Living » Essential Rewards:

### Essential Rewards Order Summary

This is your current monthly order. You may edit the order by changing quantities, deleting, or adding new products below. When you are finished, click the "Save Monthly Order" button. (Your changes will apply to your next monthly order.) Click "Back" to return to the My Monthly Order page.

Back [Save Monthly Order](#)

#### Fast Add

Add products by searching for the product name or number.

NingXia Red Essential Rewards Bundle GST Free

1 [Add to Monthly Order](#)

#### Shop Catalog

Add products to your monthly order summary with "Fast Add" search. Or view and shop all products by clicking the "Shop Catalog" button.

[Shop Catalog](#)

\* All prices shown include GST.

11. Once you are finished setting up your monthly order for the following month, you can click on [‘Save Monthly Order’](#), which will save your changes and take you back to the previous screen.
12. You will then return to the enrolment screen – please select [‘Next’](#).

## Continue Enrollment

To add additional products to your enrollment order, click "Add More Products." Click "Next" to finalise your order.

[Add More Products](#) [Next](#)

## Membership Information Section

13. You will then be taken to our Membership Information page where you will be required to enter in your details.



### Membership Information

Please fill out the information below so we can send your orders and commission cheques to the right place, as well as keep you updated on important Young Living information.

First Name *	Middle Name	Last Name *
<input type="text" value="Aus"/>	<input type="text"/>	<input type="text" value="Testing"/>
<input type="button" value="+ Add Co-Applicant"/>		
Country *	<input type="text" value="AUSTRALIA"/>	
Address *		
<input type="text" value="3 Columbia Court"/>		
<input type="text"/>		
City *	State/Territory *	
<input type="text" value="Baulkham Hills"/>	<input type="text" value="NEW SOUTH WALES"/>	
Zip/Postal Code *	<input type="text" value="2153"/>	
Email Address *	Confirm Email Address *	
<input type="text" value="ylaustest@youngliving.com.au"/>	<input type="text" value="ylaustest@youngliving.com.au"/>	
<input checked="" type="checkbox"/> Receive Email Communication	Secondary Phone	
Primary Phone *	<input type="text"/>	
<input type="text" value="0286045600"/>		

14. Please ensure all required fields with the asterisks have been completed or you will be unable to continue.
15. Next, please create your username, password and 4-digit pin. Your password must include a combination of lower and uppercase letters, numbers & must be at least 8 characters long.

16. The pin will be used to verify your account when you contact Member Services.

## Sign-In Information

Please select a username, password, and PIN which you can easily remember. This information will allow you to place orders, access your account, register for events, and much more.

Username \*

Passwords must include a combination of lower and uppercase letters, numbers, and must be at least 8 characters long

Password \*

Confirm Password \*

4-Digit PIN \* 

Confirm PIN \*

## Commission Processing Information

All members can, but are not required to provide Young Living with details of their TFN, ABN or ACN. In the event that these registration details are not provided, and the member's business 'revenue' exceeds \$20,000 per annum, the company will be required to comply with the Australian Taxation Office direction that they deduct Withholding Tax from bonus payments and remit those deductions to the ATO.

Individual Select this option if you wish to file taxes for your Young Living income under your own name.

Members are responsible for their own tax reporting, either personally or as a business entity. Young Living is required by law to collect valid tax identification for member who earn income.

Business Select this option if you wish to file taxes for your Young Living income under a business name.


17. Next, you will need to enter in your sponsor and enroller information. You have the option of either selecting no-one referred me; which means you will be placed in our Placement Program and a suitable sponsor & enroller will be allocated to you, you will then be able to continue onto the next step. Alternatively, you can select the other option if you have been referred by someone.

18. If you have been referred by a member, please enter their ID number into the required fields.

## Sponsor/Enroler Information

Did someone refer you to Young Living?

I was referred by a member and have their ID numbers

My Sponsor ID: 

Enroller ID: 

No one referred me / I do not have a sponsor or enroller

I was referred by a member and have their ID numbers

No one referred me / I do not have a sponsor or enroller

I am GST registered.

19. The last step on this page will be our Terms and Conditions. Please ensure you read through these thoroughly. You can select each dot point (comp plan, p&ps, privacy) for additional information.

## Terms and Conditions

I have read and agree to be bound by the terms and conditions of the Agreement (which includes this Member Agreement, the Policies and Procedures, Privacy Policy, and the Compensation Plan). I certify that I am 18 years old and legally able to enter into the Agreement. I understand that I have the right to terminate my Young Living Member Agreement at any time, with or without reason, by sending written notice to the Company at the above listed address. I understand that I must purchase one of the enrollment options in order to qualify as a member and receive whole sale pricing.

- [Compensation Plan](#)
- [Policies & Procedures](#)
- [Privacy Policy](#)

Member Agreement

Scroll through and read the Member Agreement below and verify that you accept these terms by checking the box at the bottom of the agreement.

16. 10 Business Day Cooling Off Period: Young Living Essential Oils (Australasia) Pty Ltd stands behind its products and Business Plan. If you are not satisfied with your purchase for any reason, return the product to your point of sale within 10 business days of purchase to exchange for an equivalent price product, or for a full refund of your purchase price. This Satisfaction Guarantee is in addition to the Young Living 30 days warranty allowing customers to return unused product for a full refund of purchase price less shipping charges.

I have read and agree to the terms of the Young Living Essential Oils Member Agreement.

\* Required field

[Back To Previous Page](#)

[Agree And Continue](#)

## Shipping & Billing Information Section

20. After selecting Agree & Continue, you will be taken to our Shipping & Payment page.

21. Please ensure you select the dropdown arrow for our shipping method options.

22. You have the option to selecting Standard Postage, and Sydney or Perth Pick-up.



### Shipping Information

Make sure we are shipping your order to the right location. Enter the address where you would like to receive your Young Living orders, and please indicate if it is the same as your primary billing address.

Shipping Method \*

Pick a Shipping Method

Shipping address is same as primary address

Shipping Address

[Back](#)

\*Required field

### Billing Information

Please enter the billing information for your preferred payment method.

Name on Card \*

Card Number \*



Expiry Date \*

PayPal Checkout  
The safer, easier way to pay

[Next](#)

23. Now enter in your Credit or Debit Card details under Billing Information or select PayPal checkout.
24. Once you have inputted your payment details, select Next at the bottom right-hand corner.
25. You will then be taken to a summary page. Please review all the details on the page are correct before moving forward.
26. At this point, you will notice that the additional 'Essential Rewards Kit' has been added to the order (in this case the Ningxia ER Bundle) is part of your enrolling order – you will pay for this product now and receive it with your PSK order.



Please review your member and order information and activate your membership by clicking the button below.

[Activate And Checkout](#)

## Member Information

Membership	Personal Information	Shipping And Billing
Independent Business Bullder	<p><b>Aus Test</b> ylaustest1@youngliving.com.au</p> <p>Primary Phone 0286045636</p> <p>Primary Address 3 Columbia Court Baulkham Hills, NSW 2153 AUS</p> <p><a href="#">Edit Information</a></p>	<p>Shipping Method Standard Postage</p> <p>Payment Method MasterCard - *****5454</p> <p>Shipping Address 3 Columbia Court Baulkham Hills, NSW 2153 AUS</p> <p><a href="#">Edit Shipping and Billing</a></p>

## Order Summary

Enrolment Kit

	Premium Starter Kit with Dewdrop Diffuser and Oils \$235.45 AUD	<input checked="" type="checkbox"/>
	<b>Promo Item</b> Eucalyptus Radiata Essential Oil 15ml FREE	<input checked="" type="checkbox"/>
	<b>Promo Item</b> Thieves Essential Oil FREE	<input checked="" type="checkbox"/>
	<b>Essential Rewards Kit</b> NingXia Red Essential Rewards Bundle GST Free \$201.00 AUD	<input checked="" type="checkbox"/>

[Edit Kit Selection](#)

Subtotal	\$436.45 AUD
Shipping	\$11.64 AUD
VAT Rate	10%
Total GST	\$24.70 AUD
<b>Total</b>	<b>\$472.79 AUD</b>
PV Total	244.00
<b>Payments Applied</b>	
MasterCard - *****5454	\$472.79 AUD
Have A Promo Code Or New Member Voucher? Enter It Here:	
<input type="text"/>	<a href="#">Apply</a>

[Back](#)

[Activate And Checkout](#)



27. Once all the details have been verified, you can now Activate and Checkout!
28. Congratulations! Your membership and order have been processed.

The screenshot shows the top navigation bar with social media icons, language (EN), and utility links (Live Help, Aus Testing, Inbox, Cart). The main header includes the Young Living logo and navigation links: New to Essential Oils, Products, Member Benefits, Company, and Virtual Office.

On the left is a sidebar menu with links: Rewards Points Balance (0.00), DASHBOARD, MEMBER NEWS, MONTHLY ER ORDER, STANDARD ORDER, MY ORGANISATION, MEMBER RESOURCES, and MY ACCOUNT.

The main content area features a large 'Congratulations!' heading. Below it, the text reads: 'Membership And Order Confirmation. Your Membership And Order Have Been Processed. Your Membership Has Been Processed. Your membership details and account confirmation will be emailed to you shortly.' It also includes 'Enrolment Order Details: Enrolment order #: NVO198047178. Enrolment order total: \$276.99 AUD' and a 'Print Order Summary' button.

Below this is a 'What's Next?' section with the heading 'Important Member Information' and the text 'Learn more about sharing Young Living Essential Oils and earning commissions, rewards, and benefits.' A purple 'Get Started' button is positioned at the bottom of this section.

29. You can view your order and enrolment details on this page.
30. To have a look at your Virtual Office and our Member Resources, please select Get started!
31. You will then be taken to your Dashboard. This is the page that will appear each time you log in to your Virtual Office.

The screenshot shows the 'Welcome' page of the Young Living Virtual Office. The top navigation bar is identical to the previous screenshot. The main header features the Young Living logo and navigation links: New to Essential Oils, Products, Member Benefits, Company, and Virtual Office.

Below the header is a large 'Welcome' banner. Underneath, the breadcrumb 'Young Living » Dashboard » Welcome' is visible.

The left sidebar menu is the same as in the previous screenshot.

The main content area has two tabs: 'Summary' (selected) and 'Rank Qualification'. Below the tabs are several promotional banners:
 

- 'Symposium 2020: CREATING FUTURES. BUILDING DREAMS. 28 FEBRUARY - 1 MARCH 2020: RACV ROYAL PINES RESORT, GOLD COAST' with a collage of photos.
- 'TAKE the LEAD TO GIHNDAGUN: Gihndagun Farm Experience Contest. Experience Seed to Seal™ first-hand! QUALIFY FROM MAY 1 - AUGUST 31 2019. EVENT DATES: 14 - 18 November 2019\*' with a photo of a field.

At the bottom, there are two sections: 'Shopping' with 'Monthly Order' and 'Quick Order' buttons, and 'Balances' with 'Rewards Points' and 'Available Credits' buttons.

32. To view and update your Essential Rewards template, please visit the Monthly ER Order tab.

The screenshot shows the top navigation menu with 'MONTHLY ER ORDER' highlighted in a red box. Below the menu, there are sections for 'Rewards Points Balance' (0.00), 'DASHBOARD' (Summary, Rank Qualification), 'MEMBER NEWS', 'STANDARD ORDER', 'MY ORGANISATION', and 'MEMBER RESOURCES'. The main content area features a 'Summary' tab, a 'Symposium 2020' banner (28 February - 1 March 2020, RACV Royal Pines Resort, Gold Coast), a 'TAKE the LEAD TO GIHNDAGUN' banner (Experience Seed to Seal\* first-hand! QUALIFY FROM MAY 1 - AUGUST 31 2019), and two summary cards: 'Shopping' (Monthly Order: 0.00 PV, Quick Order: 0) and 'Balances' (Rewards Points: 0.00, Available Credits: \$0.00 AUD).

33. This is your ER template. Here you can update your order for each month, change your payment method, shipping & processing date.

34. Your current processing date will be displayed at the top.

The screenshot shows the 'My Monthly Order' page. The top navigation includes 'New to Essential Oils', 'Products', 'Member Benefits', 'Company', and 'Virtual Office'. The main heading is 'Essential Rewards:'. Below this, there's a breadcrumb trail: 'Young Living » Essential Rewards: » Essential Rewards:'. The left sidebar contains 'MONTHLY ER ORDER' with sub-links: 'My Monthly Order', 'Rewards Points', 'PV Assistant', and 'Rewards Points History'. The main content area has tabs for 'My Monthly Order', 'Rewards Points', and 'PV Assistant'. Under 'My Monthly Order', there's a red box around 'Next Order Processing Date: 20 Aug 2019'. Below this are three summary cards: 'Monthly Order Total' (\$201.00 AUD, Monthly PV 144.00) with 'View Order' and 'Change Order' buttons; 'Shipping Address' (3 COLUMBIA COURT, NORWEST, NSW 2153 AUS) with 'Change Shipping' button; and 'Payment Method' (MasterCard ending in 5454, Exp: 02/22, YLF Donation \$0.00 AUD) with 'Change Payment' button. A 'Print Invoice' link is also present. Below these are three more cards: 'Processing Date' (Current Processing Day 20 of the month) with 'Change Processing Day' button; 'Manually Process' (Not available because regularly scheduled date has passed. Will be available next month.) with 'Process Today' button; and 'View My Order History' (View order summary, status and track delivery) with 'My Order History' button.

To unsubscribe and no longer receive Essential Rewards monthly orders, please call Customer Service.

Welcome to the Young Living Family!